



ECH-Groep | Energie Consult Holland B.V.
Attn. The Examination coordinator
Hertzstraat 14
6716 BT Ede NL
Email: verbindingen@ech-groep.nl

Our reference :
Regarding : Application recertification/ prolongation welders/ brazers qualification

Dear sir/ madam,

With this application I would like to request a recertification/ prolongation of my qualification based on the attached documents.

As the applicant for recertification/ prolongation I have provided the necessary documentation to you as the certifying organisation as proof that the requirements for prolongation have been met.

Also, I have taken note of the conditions for recertification. I have filled out this application and attached a signed certification agreement.

Kind regards,

Initials + first name candidate:

Date of birth:

Place of birth:

Adress (+ potential additions):

ZIP code + city:

Country:

Phone number:

Email:

Attachments:

1. The original qualification.
2. Prolongation sheet valid until today.
3. Burden of proof for renewal in accordance with the applicable standard/ code.
4. Signed certification agreement applicant/ certified person permanent joining (PC-030).

At Energie Consult Holland B.V. we welcome all feedback that helps us improve our services.
If you would like to submit [Complaint/ appreciation/ objection or appeal](#), please use the Regulations that we have drawn up for this purpose.

This ensures a response in a correctly and timely manner.
Please download the regulations on our website.

All assignments are carried out in accordance with the provisions in the New Rules 2011 Legal relationship client-architect, engineer and consultant ([DNR 2011, first revised version July 2013](#)), filed with the District Court of Amsterdam under number 56/2013.

PC-031-2



**CERTIFICATION AGREEMENT
APPLICANT/ CERTIFIED PERSON
PERMANENT JOINING**
ECH-Groep

ECH-Groep | Energie Consult Holland B.V.
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6716 BT Ede NL
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1. THE APPLICATION

The application concerns the certification by ECH-Groep of competence of permanent joining by ECH-Groep. The applicant must familiarize themselves with the admission requirements and other requirements set by the chosen certification standard before the start of the certification process.

The registration is final from the moment the signed application form is received by ECH-Groep. A request for certification will be processed by ECH-Groep after receiving the assignment for this and all necessary documentation. ECH-Groep has a legal response time of 6 weeks. Except in cases of intent or gross negligence, ECH-Groep accepts no liability for any damage to person(s) and/or goods suffered during or in connection with the execution of the practical test (proficiency test). By signing this certification agreement, the applicant/certified declares that they have taken note of and agree to the applicable conditions as recorded in this certification agreement.

Where the male form is used in this certification agreement, it may also be read in the female form.

2. THE CERTIFICATION AGREEMENT

ECH-Groep is authorized to certify persons according to accreditation based on EN-ISO/IEC 17024. You can follow the status of accreditation by using the ECH-Groep mark, C688, on the Dutch Accreditation Council (Dutch RvA) website www.rva.nl.

1. By accepting the application for certification, ECH-Groep accepts no other obligation towards the applicant than the execution of the certification investigation according to the applicable and chosen standard. Issuance of a competence certificate and inclusion in the register of certified will only take place if, and after, it has been shown in this investigation that the applicant has met all the requirements for the certificate and the financial obligations for this application.
2. ECH-Groep informs the certified person of changes in the certification scheme and the resulting consequences.
3. For ECH-Groep and the applicant and/or certified person, the provisions as established in the quality system of ECH-Groep and the relevant standard are binding. In case of inconsistency, the priority applies according to the above order.
4. The applicant and/or certified person agrees that ECH-Groep will include their data in several processing registers (see Chapter 5 of this agreement) for the purpose of certification and its maintenance.
5. For the purpose of the certification investigation, the applicant and/or certified person and, if relevant, their employer agrees to an investigation by ECH-Groep at their workplace. ECH-Groep will limit itself to aspects relevant to the certification during workplace visits. In such cases, ECH-Groep is bound to strict confidentiality regarding the observations made towards both the applicant and/or certified person and the employer.
6. The applicant and/or certified person agrees to the inclusion of the certification in the public register of certified after the certificate has been granted to them. The public register lists the minimum required data for verifying competence.
7. The applicant and/or certified person will immediately inform ECH-Groep of changes to their residential address and communication details.
8. The applicant and/or certified person will allow representatives of accreditation bodies, such as the RvA and possibly other observers, to be present at an examination conducted by ECH-Groep upon their request.
9. The RvA accreditation mark is only displayed on ECH-Groep documents to confirm that the document is part of the accreditation. The RvA accreditation mark may not be used by the certified person.
10. ECH-Groep does not provide a logo that demonstrates personal certification by ECH-Groep. The certified person is not allowed to use the ECH-Groep company logo. In case of misuse of the ECH-Groep company logo, ECH-Groep may decide to suspend, limit, or withdraw the certification.

11. In case of misuse of the certificate, it loses its validity.

If and after the requested certificate has been granted:

12. The certified person may only use the competence certificate issued by ECH-Groep as long as it is valid.
13. The certified person is authorized to use the certificate as proof of their competence within the described method(s) and validity area(s).
14. The certified person will, for the purpose of supervision by ECH-Groep and maintenance of their certificate:
 - a. Keep evidence (NDO reports) regarding their practical experience which meets the requirements of the applicable standard.
 - b. Cooperate with ECH-Groep for an assessment if ECH-Groep requires so. Such an assessment may arise from the standard for maintaining the certificate. The assessment may also relate to a complaint submitted to ECH-Groep regarding the certified person. The assessment may concern both compliance with the certification conditions and the functioning of the certified person within the certified competence.
15. ECH-Groep reserves the right to verify the provided data, both in terms of content and the functioning of the certified person, as far as and if ECH-Groep is obliged to do so according to the relevant standard.
16. An investigation of complaints may result in the suspension, limitation, or withdrawal of the certificate or certificates.
17. The granted certificate loses its validity if the certified person interrupts their work within the described field for a longer period than allowed as described in the applicable standard for the certified person.
18. The granted certificate loses its validity if the certified person requests ECH-Groep to delete their personal data.
19. ECH-Groep cannot be held liable for the (in)direct consequences of limiting, suspending, or withdrawing the certificate.
20. Certificates issued by ECH-Groep remain the property of ECH-Groep. The certified person will return these documents to ECH-Groep immediately upon first request, postal registered and at the expense of ECH-Groep.
21. The validity period of the certificate can be traced back to the applicable standard. For design codes that do not specify a validity period, the validity period of the relevant EN standard is applied.

3. PROLONGATION OF THE CERTIFICATE

The certificate states the validity period of the certificate. The standard used for qualifying the competence provides the possibility to prolong the certificate. The prolongation of a certificate is based on a recertification decision. An application for an prolongation and thus recertification will only be considered if the requirements for prolongation as included in the standard are met.

4. INTEGRITY STATEMENT

This certification agreement is based on the fact that all information has been provided truthfully. If this is not the case, it may have consequences for the (re)certification process of the applicant and/or certified person. The applicant and/or certified person is not allowed to share information with third parties regarding the examination conducted by ECH-Groep and the preceding communication. The applicant and/or certified person does not engage in fraudulent activities before, during, or after the examination.

5. PRIVACY STATEMENT

ECH-Groep stores your data in several processing registers. These are intended for your personal certification, for communication with you as a customer, and the required public information about your personal certification as required by the standard. The processing registers of ECH-Groep comply with the General Data Protection Regulation (Dutch AVG).

This means that ECH-Groep will only store the strictly necessary data about you. ECH- Groep will only use the provided personal data for the purpose of which you have provided this information. If the data no longer serves a purpose, it will be removed from the processing registers. You also have the right to view your personal data and adjust if necessary.

Signature

By signing, I agree to the submitted application, the Certification Agreement with the mentioning of the certification in the public register of certified person, and the Integrity Statement.

Initials + last name :

Date of birth :

Adress :

ZIP code :

Place :

Signature :

Date :

Please fill out and sign this form, email to: verbindingen@ech-groep.nl attn. the Examanitaion coördinator.